

A CITIZEN'S GUIDE TO A BOARD OF ADJUSTMENTS MEETING

Welcome!

This handout has been prepared to help you as a citizen participant in the process. The following information is intended to familiarize you with various topics so that you may understand what will happen at the meeting and how you can be more effective if you choose to speak.

What is the Board of Adjustments? The Board of Adjustments is a body made up of citizens appointed by the Danville City Commission, Perryville City Council and Boyle County Fiscal Court from a wide background of community interest. The members serve four-year terms. Members receive no compensation of any type for their time in service to the community. Members will typically give one day a month to Board of Adjustments related matters plus time for required training.

What is the staff? Primarily, the term refers to individuals employed by the Danville-Boyle County Planning & Zoning Commission. One of the roles of staff is to prepare a summary on pending cases up for consideration by the Board of Adjustments.

When will the case I'm interested in be heard? The Board of Adjustments meets on the third Thursday of each month as needed.

Will I be able to speak if I wish to? YES. The Board truly desires to hear from any citizen who wishes to participate. The general order of presentation for different types of cases is noted on the agenda, and the Chairman of the Board will make it clear when it is time to speak. The Board only asks that speakers and audience maintain civility and common courtesy at all times; speak on issues relevant to the decision to be made; avoid repeating of testimony and speak clearly into the microphone.

If I still have questions, what should I do? Please feel free to ask staff members for help and to get answers to your questions.

The Commission and staff understand that the hearing environment is unfamiliar and uncomfortable to many citizens, and that the decisions to be made often involve strong emotions on the part of participants. Most difficult decisions result in one side or the other, of any given issue, not receiving a favorable action by the Board of Adjustments. However, decisions must be in accordance with the laws set out by the state and local governments, as well as the court system. Whether you are an applicant, supporter, or objector, the Board respects and appreciates your position in the matter at hand and must consider the full range of issues in their decision making process.

The Board and staff wish that your experience would be as satisfactory as possible under the circumstances and thank you for your interest in community planning issues.