

**ZONE CHANGE APPLICATION**  
**DANVILLE-BOYLE COUNTY PLANNING & ZONING**  
**P.O. Box 670, Danville, KY 40423-0670 (859)238-1235 (859)238-7000 (fax)**

*The undersigned agrees that the filing of this application constitutes an agreement by the owner(s) and other parties having an interest in the subject property, their heirs, successors, and assignees; that, if the zoning map amendment requested by this application is enacted by the appropriate legislative body, building permits for improvements to subject property shall be issued only in conformance with the binding elements (i.e. final PUD, final development plan, site plan or final plat) conforming to the zoning district regulation and approved by the Planning and Zoning Commission and such binding elements shall be strictly complied with and may be enforced in the same manner as the Zoning District Regulations.*

Owner \_\_\_\_\_ Address \_\_\_\_\_

Applicant \_\_\_\_\_ Address \_\_\_\_\_

**(Agency letter required if filed by other than owner)**

1. Property address \_\_\_\_\_.

Located on the (N, S, E, W) side of \_\_\_\_\_ (street or public way)

and \_\_\_\_\_ feet (N, S, E, W) of \_\_\_\_\_ street.

Distance from nearest intersecting street \_\_\_\_\_.

2. The applicant hereby requests that the zoning classification of the subject property be changed from \_\_\_\_\_ to \_\_\_\_\_.

3. Proposed use of property \_\_\_\_\_.

4. Property is currently used as \_\_\_\_\_.

5. Property contains \_\_\_\_\_ square feet/acres.

6. Property is located in (mark as appropriate)  
INCORPORATED AREA of \_\_\_\_\_

UNINCORPORATED AREA OF BOYLE COUNTY.

7. The current deed to the property is recorded in Deed Book \_\_\_\_\_, Page # \_\_\_\_\_.  
**(Attach copy of current deed)**

**(Continued on next page)**

**THE FOLLOWING ADDITIONAL MATERIAL MUST BE SUBMITTED WITH THIS APPLICATION:**

- A. Names and addresses of all adjoining property owners listed on attached sheet.
- B. Conceptual development plan drawn to scale with adjoining property owners and zoning classification shown, contours, streets and right-of-way width, property lines, and dimensions. Plat shall be no larger than 18" x 24".
- C. Submit four copies of the plat and the conceptual development plan at the time of application. After TRS, 12 technically correct plats are due at the Planning and Zoning office by Noon on Tuesday prior to the Wednesday Commission meeting.
- D. Agency letter, if applicable.
- E. **FEE: \$ 884.00** (< than 25 acres) (\$844 hearing + \$40 filing fee)  
**\$1,106.00** (25+ acres) (\$1066 hearing + \$40 filing fee)

This fee is to pay the cost of the required public notice, postage and other applicable costs of the public hearing. The applicant is responsible for all fees associated with the public hearing regardless of the outcome of the public hearing.

*THE UNDERSIGNED HAS READ THE ABOVE APPLICATION AND IS FAMILIAR WITH THE INFORMATION SUBMITTED HEREWITH. THE OWNER OR AGENT, AS DESIGNATED IN WRITING, MUST ATTEND THE TRS MEETING AND THE PLANNING AND ZONING COMMISSION MEETING.*

**SIGNATURE:** Owner \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Owner \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

\*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\*

DATE COMPLETED APPLICATION FILED \_\_\_\_\_

DATE OF TRS MEETING \_\_\_\_\_ THURSDAY, 9:00 A.M.

DATE OF COMMISSION MEETING \_\_\_\_\_ WEDNESDAY, 9:00 A.M.

Notice to applicant and adjoining owners (14-21 days before hearing) \_\_\_\_\_ (date)

Public notice in Advocate-Messenger (7-21 days before hearing) \_\_\_\_\_ (date)

Public notice posted on property (14-21 days before hearing) \_\_\_\_\_ (date)

Recommendation to governing body (within 90 days) \_\_\_\_\_ (date)

Legislative body action \_\_\_\_\_ Date \_\_\_\_\_

**THE FOLLOWING IS A LIST OF OWNERS AND THEIR MAILING ADDRESSES FOR EVERY PARCEL OF LAND ADJOINING THE PROPERTY (INCLUDING ACROSS THE STREET) FOR WHICH THE APPROVAL OF A ZONE CHANGE/PRELIMINARY PLAT/SITE PLAN REVIEW/BOARD OF ADJUSTMENTS IS BEING SOUGHT**

NAME	ADDRESS

SUPPLIED BY:

\_\_\_\_\_  
APPLICANT

\*\*\*\*\*

THIS IS TO CERTIFY THAT LETTERS WERE SENT TO THE ABOVE ADJOINING PROPERTY OWNERS.

NOTICES SENT BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**NOTE:** It is the responsibility of the applicant to furnish the Planning Commission the names and addresses of the owners of all adjoining property. Records maintained by the property valuation administrator may be relied upon conclusively to determine the identity and address of the owner(s). Be aware that the mailing address for a particular property owner is often different than the address for the physical location of the property, so be sure to check that carefully.

TO: NOTICE TO ALL ZONE CHANGE APPLICANTS

FROM: PAULA BARY, DIRECTOR

DATE: July 1, 2014

RE: INFORMATION TO BE PRESENTED AT ZONE CHANGE PUBLIC HEARINGS

In compliance with Kentucky Revised Statutes (KRS) Chapter 100.213 before any zoning change can be approved, the Planning and Zoning Commission must hear evidence that one or more of the following conditions apply to your case:

1. Is the present zoning of this property inappropriate and how is the proposed zoning more appropriate?
2. Have there been major changes of an economic, physical or social nature within the area for which a zone change is proposed, which were not anticipated by the adopted Comprehensive Plan? What are these changes specifically? How have they substantially changed the character of the area?

Also, the Planning and Zoning Commission will be aided in making a decision if you provide information relating to the following issues:

1. How will the proposed zone change alter the population density and thereby increase the load on public facilities (sewer, water, streets, schools, etc)?
2. How will the proposed zone change affect adjacent properties?
3. Why can't the property not be used in accordance with the existing zone?
4. Are there similar uses as the proposed use in the area?

Please present the above information at the public hearing for the proposed zone change so that the Commission may make the appropriate decision regarding your proposal.