

The regular meeting of the Boyle County Fiscal Court was held on 23rd day of May, 2017 at 10:00 a.m. Members present at the meeting were:

Patty Burke  
John Caywood  
Donnie Coffman  
Jack Hendricks  
Dickie Mayes  
Phil Sammons  
Judge Harold McKinney



Others present at the meeting were County Attorney Lynne Dean, County Treasurer Mary Conley, IT Director Bill Nichols, Public Works Director Duane Campbell, Sheriff Derek Robbins, Solid Waste Director Donna Fechter, Jailer Barry Harmon, Building Inspector Rusty Cox, State Representative Daniel Elliott, Shannon Greene, Jacob Pankey, Brian Wofford, Katina Hardin, Jennifer Kirchner, Mary Girard, Isabelle Kernen, Kim Kernen, Jerry Leber, Jennie Hollon, Paula Bary, Stephanie Blevins, Brandon Jenkins, Destiny Mbachu, and Ben Kleppinger.

Judge McKinney called the meeting to order. Magistrate Hendricks gave the invocation.

Isabelle Kernen, a student from Jennie Rogers, led the Court in the Pledge of Allegiance. Judge McKinney made the motion to bestow the title of Honorary Magistrate upon Miss Kernen. Magistrate Burke seconded the motion. The motion passed with all members voting in favor.

The minutes from May 9<sup>th</sup> meeting and May 16<sup>th</sup> two special meetings were presented for approval. Magistrate Caywood made the motion to approve the three sets of minutes. Magistrate Hendricks seconded the motion. The motion passed with all members voting in favor.

State Representative Daniel Elliott thanked the Court for allowing him to come and speak with them today. Representative Elliott feels there is a great working relationship between himself and the Court. The meeting that was held a few months ago helped bring forth some issues for the County that need to be addressed in Frankfort.

Mary Girard introduced Centre Honor's Graduate Destiny Mbachu. This year celebrates the 225<sup>TH</sup> birthday of Kentucky. There is a display at Grayson's Tavern, in Constitution Square, that shows a time line of Danville. Destiny Mbachu worked on the Soul of 2<sup>nd</sup> Street exhibit. It shows the African American History on 2<sup>nd</sup> Street.

Jennifer Kirchner, with the Convention and Visitors Bureau, discussed the timeline exhibit at Grayson's Tavern and how it is a prime example of what is going on at Constitution Square. Ms. Kirchner invited the Court to come to Constitution Square on June 1<sup>st</sup>. There will be reenactments, music, programs, and activities celebrating the 225<sup>th</sup> birthday of Kentucky.

Stephanie Blevins, with Central Kentucky Safe Communities, explained that by the end of the year Boyle County will be one of four Central Kentucky Safe Communities. Each County has their own task force. Boyle County has completed eight projects and has twenty-one other projects underway. Crosswalk safety has been discussed with the public. Thirty-Eight hearing impaired smoke detectors have been distributed. Boyle County is now a Storm Ready community. The needle exchange program is being utilized.

Building Inspector Rusty Cox, discussed the possible raise in permit fees and fines for not obtaining a permit. This would raise the fees from \$.07 to \$.10 a square foot and eliminate the fee cap. There is a problem with people not getting a permit before starting a project. Mr. Cox suggests a penalty fee to help with this problem. The ordinance will need to be modified to change the penalty fee. Magistrate Sammons made the motion to approve the fee changes and to remove the fee cap. Magistrate Coffman seconded the motion. The motion passed with all members voting in favor.

Magistrate Caywood asked Building Inspector Cox to make fees a yearly review. Judge McKinney suggested making it a part of the Court's yearly revenue review.

Judge McKinney asked the Court to consider a \$.48 an hour pay increase for Recycling Manager Ralph Smith. Magistrate Sammons made the motion to increase Recycling Manager Ralph Smith's pay. Magistrate Mayes seconded the motion. The motion passed with all members voting in favor. The raise will become effective July 1<sup>st</sup>.

Solid Waste Director Donna Fechter, informed the Court that the County was awarded the grant in the amount of \$166,000.00 for North Point Training Center. This allows North Point to become part of the recycling program.

Public Works Director Duane Campbell discussed the Coarse Aggregates Master Agreement. This agreement is with Caldwell Stone for crushed gravel. Magistrate Mayes made the motion to approve the agreement. Magistrate Coffman seconded the motion. The motion passed with all members voting in favor.

Jerry Leber, Chairman of Planning and Zoning (P&Z), came before the Court to answer any questions. Magistrate Hendricks thanked Mr. Leber for all his hard work, but would like to know why no one from the Court was allowed to sit in on their hiring process. Chairman Leber stated that he asked the P&Z attorney, the City attorney and the County attorney and all of them agreed there is no KRS that allows another person to be involved. The interviews needed to be kept private for the individuals applying for the position. Magistrate Sammons asked why a funding agency could not have some input. Chairman Leber stated that input could have come at any time and he feels the taxpayers are the funding agency not the Court. Magistrate Hendricks suggested a change in the ordinance to allow a Magistrate to set on the Board. Magistrate Hendricks stated that there is no reason someone from the Court could not be appointed to the commission. Chairman Leber has no issue with a Magistrate being appointed. Chairman Leber stated that he had called for a meeting with the Mayor and Judge McKinney; this was not part of an interview. There was no call received by P&Z to set up a meeting with the Court. Magistrate Caywood stated he believes there was a miscommunication between the Court and P&Z. The hiring of a new director may have been a good time to research and change a few things at P&Z. Chairman Leber confirmed a new director has been hired and will start on July 17<sup>th</sup>.

Magistrate Caywood asked why P&Z was looking for the same amount from the County as last year when they had a good year last year. Jennie Hollon, Administrative Assistant with P&Z, stated there was a \$69,900.00 carryover from last year. A carryover of at least \$52,000.00 is necessary to cover the drop in building permits obtained from October to January and to cover the workers compensation insurance that is paid in December. The larger carry over from last year is from being without a compliance administrator and having two people trying to do three jobs. The projected carry over for this year is \$44,000.00. P&Z fees are higher than surrounding counties and will not be raised this year.

Magistrate Caywood asked Chairman Leber to bring the new director to visit the Court. Chairman Leber agreed to bring the new director as soon as he can. Magistrate Caywood feels that there needs to be a discussion with the new director about the four day work week.

Magistrate Burke stated she understood about being short staffed one day of the week and not being able to meet demand. How is it that the Director's job was advertised at 32.5 hours a week at \$55,000.00 a year? Isn't this high? Chairman Leber stated that the job was advertised at \$45,000.00 to \$55,000.00 based on qualifications. When interviewed, the applicants were informed of the possibility of a five day work week, 37.5 hours a week. Magistrate Hendricks asked if these additional hours were part of the \$55,000.00. Chairman Leber stated the salary was \$26.00 an hour and this would add more to the salary with more hours. Magistrate Hendricks stated that it is unusual to have a director's job paid on an hourly wage. That salary is the same be it 40 or 60 hours a week worked.

Magistrate Hendricks stated that the new director should be able to work the fifth day by himself and be able to answer any questions. Jenny Hollon explained that it takes 25 to 50 minutes to process a permit, you cannot rush. There are five other offices that have to be checked with when processing a permit. It is not quick like paying a bill. Magistrate Sammons asked, if the county isn't growing, who are the people rushing you? Jenny Hollon stated that it would not be good on the new director or the customer during building season to just have one person there taking care of the office. Judge McKinney stated this was not the day to straighten all this out, but the day to start the discussion.

Chairman Leber stated that the new director should be able to answer all aspects of getting a permit. If there is only one person in the office, permits could not be processed. Magistrate Hendricks stated there were times when the office gets backed up now so what was the difference. Magistrate Hendricks asked P&Z to help the tax payers out and lower their requested amount.

Treasurer Mary Conley stated she would like to keep the request the same. P&Z has not had a large carryover in a longtime. They have not asked for more money but the same amount. Treasurer Conley would like to see what happens this year. Treasurer Conley invited the Magistrates to come with her to the P&Z budget meetings.

Judge McKinney informed the Court that a letter was drafted that put departments on notice to think in terms of cutting their budget and the letter will be presented to the Court for their approval. Judge McKinney stated that P&Z should be funded at the current amount to allow them to function without worry this year. P&Z has not asked for an increase in a number of years. Judge McKinney asked that this be taken up in the budget session.

Jailer Barry Harmon presented the SAP Contract for renewal. The only change is to Memorandum of Understanding (MOU's) dealing with Justice and Public Safety Cabinet Standard. There is a \$10.00 per inmate per diem in the SAP program. Magistrate Hendricks made the motion to approve the SAP Contract. Magistrate Coffman seconded the motion. The motion passed with all members voting in favor.

Jailer Barry Harmon submitted the RFP Medical Bids. The lowest bid is with Southern Health Care Providers. It is 24/7 coverage for 360 inmates at \$409,956.00, with a 3% increase per year. There is \$1.25 per diem over the 360 population. If there is a continuous drop in the number of inmates the agreement can be renegotiate. Magistrate Sammons made the motion to approve Southern Health Care Providers. Magistrate Coffman seconded the motion. The motion passed with all members voting in favor.

Jailer Barry Harmon informed the Court that the IOP is up and running. Visitors from Madison County came and toured the Shepherd's House.

Judge McKinney presented pay increases for jail employees, Lt. Baker, Deputy Dyer, Deputy Hicks, Deputy Jones, Sgt. Lyons, Lt. Rice, and Deputy Yocum. The total increase is \$6.25 an hour for the seven employees. Magistrate Hendricks made the motion to approve the pay increases. Magistrate Sammons seconded the motion. The motion passed with all members voting in favor.

Treasurer Mary Conley discussed the Community Service Insurance for the participants at Shepherd's House. It is \$11.00 per participant to be paid by the Court. Magistrate Sammons made the motion to approve paying for the participant's Community Service Insurance. Magistrate Mayes seconded the motion. The motion passed with all members voting in favor.

The Court Acknowledged the Court April Financial Statement.

Treasurer Mary Conley presented the proposed 2017/2018 General Fund Budget. Treasurer Conley asked the Court to note the fee account has a \$44,000.00 buffer for economic uncertainty. Excess fees usually received from the County Attorney's Office have not been discussed with County Attorney Lynne Dean. Magistrate Caywood asked how the process of collection is going on these streams of revenue. Judge McKinney stated he has worked with the tax collection side for four years to make collections more effective. Treasurer Conley explained that the County Clerk's budget is on average \$52,000.00 overstated to what she turns over. This is due to large refunds that are processed through the account. Treasurer Conley informed the Court of the addition of line item 4402 which is Alcohol Licensing Fee in the amount of \$800.00. The 2017/2018 Area Development funds are budgeted for Millennium Park. 4532 AOC was left at \$114,000.00; this is the total amount of the lease collected. Treasurer Conley does not want to increase revenue in case Courthouse projects do not get AOC reimbursed. Line Item 4725 Dividends, represents \$452.67 received from Inter-County Energy. Line item 4727-03 Rebates, represents \$7,425.60 from Kentucky Utilities. The County needs to keep 4727-08 Embezzlement Expense in the budget for the ongoing Court cases. The Court had to pay \$29,000.00 in audit fees and hope to recoup these fees. Line item 4733-01 is the Community Service Insurance. There is a substantial carry over, but the expenses have increased.

Treasurer Conley discussed some of the expense increases including the \$13,000.00 Humane Society electrical increase and additional animal control personnel. Line Item 5010 County Clerk has an additional \$40,000.00 in employee benefits. The County Clerk has added two additional employees. Magistrate Sammons asked why the Court pays the Boyle County Clerk's employee benefits. Treasurer Conley stated it was because the County Clerk turns over all excess fees and that amount off sets the employee benefits. Court security has increased. AOC reimburses \$9.00 an hour and average hourly wage is \$10.50. Jail service food contract averages \$65,000.00. Treatment Center is budgeted at \$205,000.00. Jail salaries were raised \$50,000.00 due to compression issues. EMS transfers have gone up to \$300,000.00. This adds about \$800,000.00 to the budget. Line item 5065, Election Accounts will be changing in the near future. The Secretary of State's Office is looking to change from voter polling paper books to E-polling with an electrical device. The State would make the initial purchase of electronics for the polling places. The cost of replacement and connectivity would become issues for the Court. Line Item 5080 is Courthouse Repairs. Magistrate Sammons asked for the cost of new chairs for the Fiscal Courtroom to be removed. The other Magistrates agreed to keep the current chairs. The \$1,000.00 for media for the Fiscal Courtroom will stay. There are two bonds issues still being paid.

Treasurer Mary Conley informed the Court about a grant from the Endowment for signage at Constitution Square. Magistrate Sammons made a motion to keep the money in the Endowment fund. Magistrate Mayes seconded the motion. The motion passed with all members voting in favor.

Magistrate Hendricks asked about the bottom line for the budget. The budget is \$22,187,302.00, up two million from last year.

Magistrate Caywood asked if management training and a new phone system is in this budget. Treasurer Conley stated they are not.

Treasurer Conley confirmed that Boyle County Technical College is in the budget.

Magistrate Hendricks made the motion reduce to P&Z allocations by \$5,000.00. Magistrate Sammons seconded the motion. Magistrate Caywood stated he would like to wait with the new Director coming on board. Magistrate Burke stated she thinks this was all a miscommunication. Changing it would make more work for Treasurer Mary Conley helping P&Z to balance monthly. Magistrate Sammons stated he would like to drop the P&Z balance by \$15,000.00. The P&Z needs to start tightening their belts. Judge McKinney stated he feels this sends the wrong message. The motion did not pass. P&Z allocations stay at \$65,000.00.

Judge McKinney presented the first reading of the 2017/2018 Budget. The totals for each fund account are:

General \$8,941,348.00  
Public Works \$1,604,270.00  
Joint Jail \$5,000,380.00  
LGEA \$86,693.00  
State & Local \$500,000.00  
E911 \$909,543.00  
Federal Grants \$360,000.00  
Health \$2,194,826.00  
Boyle Jail \$32,875.00  
EMS \$2,557,367.00

For a total of \$22,187,302.00

Magistrate Burke made the motion to approve the first reading. Magistrate Mayes seconded the motion. The motion passed with all members voting in favor.

Magistrate Caywood informed the Court that the EMS Committee did not meet.

Magistrate Hendricks discussed the Parks and Recreation report. The KSD pool has reopened. The roof at the softball complex has been repaired. County employees can now work out for free at the Bunny Davis Fitness Center. Memorials are being placed at Millennium Park. Magistrate Hendricks made the motion to approve the report. Magistrate Sammons seconded the motion. The motion passed with all members voting in favor.

Magistrate Burke asked for an update on the Millennium Park restrooms. Magistrate Hendricks stated that at the last meeting the restrooms were described as "working", but hopes in July some work will be started. Magistrate Caywood was displeased with the restrooms not being fixed. Magistrate Mayes stated the doors to the restrooms are dangerous. Magistrate Hendricks informed the Court that the Parks & Recreation Committee does not know if there will be any money left over from the last budget to start the work. There is \$10,000.00 in the 2017/2018 budget that cannot be spent till July 1<sup>st</sup>.

Magistrate Sammons discussed the Public Works report. New uniforms will be ordered. The Massey Ferguson tractor is almost out of commission. The Public Works building seems to be much cleaner. Magistrate Sammons made the motion to approve the report. Magistrate Hendricks seconded the motion. The motion passed with all members voting in favor.

Magistrate Caywood discussed the Sheriff's report. The two new cars are being outfitted. During the first quarter report, the overtime is down. Paintball guns are being used to simulate courtroom training scenarios. Mercer County is helping with transporting their residents to Eastern State Hospital from Comp Care. Dispatch calls have increased. Magistrate Caywood made the motion to approve the report. Magistrate Sammons seconded the motion. The motion passed with all members voting in favor.

Judge McKinney reminded the Court of Kyle Telenti's presentation. The presentation workshop will be held June 6<sup>th</sup> at 10:00 am.

Magistrate Caywood asked to have a discussion at some time about the Economic Development Partnership structure and how that affects the Court and the County.

Magistrate Sammons thanked Representative Daniel Elliott for setting through the meeting.

Treasurer Mary Conley informed the Court that the old E911 furniture needs to be junked. Magistrate Sammons made the motion to junk the old furniture. Magistrate Burke seconded the motion. The motion passed with all members voting in favor.

County Treasurer Mary Conley requested a transfer from the General Fund to Joint Jail in the amount of \$65,000.00.

Magistrate Coffman made the motion to pay the bills, make the transfers, and adjourn. Magistrate Mayes seconded the motion. The motion passed with all members voting in favor.

Adjourn,

Harold W. McKinney  
County Judge Executive